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A special meeting of the **Cabinet** will be held in the Committee Rooms at East Pallant House East Pallant Chichester West Sussex on **Wednesday 14 November 2018 at 15:00**

MEMBERS: Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr R Barrow, Mr J Connor, Mrs J Kilby, Mrs S Taylor and Mr P Wilding

AGENDA

PRELIMINARY MATTERS

1 Chairman's Announcements

The chairman will make any specific announcements for this meeting and advise of any late items which will be given consideration under agenda item 8 (a) or (b).

Apologies for absence will be taken at this point.

2 Approval of Minutes

The minutes of the Cabinet's ordinary meeting on Tuesday 6 November 2018 will, as usual, be presented for approval at the Cabinet's next ordinary meeting on Tuesday 4 December 2018.

3 Declarations of Interests

Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests which they might have in respect of matters on the agenda for this meeting.

4 Public Question Time

In accordance with Chichester District Council's scheme for public question time and with reference to standing order 6 in part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, the Cabinet will receive any questions which have been submitted by members of the public in writing by 12:00 on the previous working day. The total time allocated for public question time is 15 minutes subject to the chairman's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

5 **Chichester Local Plan Review: Preferred Approach - Consultation** (pages 1 to 18)

The Cabinet is requested to consider the agenda report and the update sheet and the four appendices to the report in the agenda supplement* and to make the following recommendation to the Council:

- (1) That the Local Plan Review: Preferred Approach document (attached as appendix 2) and the schedule of proposed changes to the policies map (attached as appendix 3) be approved for an eight-week consultation from 13 December 2018 to 7 February 2019.
- (2) That the Director for Planning and the Environment be authorised, following consultation with the Cabinet Member for Planning Services, to make minor amendments to the consultation documents prior to their publication.

*[**Note** The four appendices in the agenda supplement are **not** being circulated to Chichester District Council members as they have already received them in the agenda papers for the Development Plan and Infrastructure Panel meeting on Thursday 1 November 2018, which they should bring with them please both to this special meeting of the Cabinet and the ensuing Council meeting on Tuesday 20 November 2018]

6 **Revised Local Development Scheme 2018-2021** (pages 19 to 22)

The Cabinet is requested to consider the agenda report and its appendix in the agenda supplement* and to make the following recommendation to the Council:

That the revised Local Development Scheme 2018-2021 be approved.

*[**Note** The appendix in the agenda supplement is **not** being circulated to Chichester District Council members as they have already received it in the agenda papers for the Development Plan and Infrastructure Panel meeting on Thursday 1 November 2018, which they should bring with them please both to this special meeting of the Cabinet and the ensuing Council meeting on Tuesday 20 November 2018]

KEY DECISIONS

NONE

OTHER DECISIONS

NONE

FINAL MATTERS

7 Late Items

- (a) Items added to the agenda papers and made available for public inspection
- (b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

8 Exclusion of the Press and Public

There are no restricted items for consideration at this meeting.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's *Constitution*]
- (4) A key decision means an executive decision which is likely to:
 - result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the Council's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 Chichester District Council's *Constitution* provides that members of the Council may, with the chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the Committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek his consent in writing by email in advance of the meeting. They should do this by noon on the day before the meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where he would therefore retain his discretion to allow the contribution without notice.